



# EAU20 | AMSTERDAM

20-24 March 2020

Cutting-edge Science at Europe's largest Urology Congress

## Abstract Submission deadline

**Deadline for abstract submission for poster and video presentations is 1 November 2019, 23.59.59 CET.** Submit your abstract in time to avoid that your abstract cannot be submitted due to technical issues. Only abstracts submitted through the official online submission system will be considered. There is no option for late-breaking abstract submission.

## Rules & Regulations related to Publication of Abstracts

- Abstract(s) may not have been published before the time of the presentation at the Annual EAU congress
- Copyright of the abstract(s) is assigned to the European Association of Urology and any conflicts with any other scientific association will be the sole responsibility of the author(s).
- All abstracts that are published, including figures and tables, are the property of EAU and are protected by copyright. Requests for re-use of material can be done through <http://www.sciencedirect.com/science/journal/15699056> (Click on abstract title and then “get rights and content” button).
- Accepted abstracts and videos will be published as a supplement of European Urology and available at the EAU Resource Centre.
- By submitting your abstract you agree (also on behalf of co-authors) to the terms of use and conditions stated above. Please note that transfer of copyright applies to all material submitted.

## Rules related to Abstract Submissions for Poster & Video Presentation

### System Requirements

You need a screen resolution of at least 1024 x 768 for optimal use of the abstract submission website. We recommend to use Internet Explorer 11, Chrome or Firefox. Make sure to install the latest version to use this website correctly.

### Human Experimentation

Any human experimentation conducted with respect to the submitted abstract(s), should have been conducted according to the protocol approved by the institutional or local committee on ethics in human investigation; or, if no such committee exists, the works should have been conducted in accordance with the principles of the Declaration of Helsinki of World Medical Association. Council may enquire further into ethical aspects when evaluating the abstract(s).

### Clinical Studies

In clinical studies, the authors must state that an Ethical Committee approval has been obtained.

### Case Reports (only poster abstracts)

Only high quality case reports based on a systematic review, which is based on raw data with a clearly defined protocol, would be allowed. Other case reports are not eligible for submission.

### Systematic Reviews (only poster abstracts)

Systematic reviews (with or without meta-analysis) can be submitted only when they meet the following standards:

- The clinical question was clearly defined using a standard PICO format
- A comprehensive systematic literature search was carried out
- An assessment of the risk of bias was made
- Key findings are clearly described including clinical practice relevance

## Topic

A topic has to be selected from the drop-down menu. For the review of the abstract, it is of vital importance that the correct (sub)topic, clinical step(s) and management tool(s) are selected.

## Abstract Title

The title should clearly define the topic. Do not identify your institution in the title. There is no maximum length for the title. However, the characters in the title are included in your total character count. Do NOT type the abstract title in capital letters. The first letter of the title will automatically begin with a capital letter. Do type the abstract body and title in small letters, except for abbreviations.

## Authors and Affiliations

Each author should have contributed substantially to the represented work in terms of conceptual design or analysis, writing of the article and final approval of the article in order to take public responsibility for the content. A maximum of 24 authors per abstract is allowed.

Please make sure to write the name of the Institution, Department, City and Country in English. Type family name and full first name of all authors, omitting any titles, degrees and institutional affiliations. Carefully check the correct spelling of all names as this will be the way that names will be published.

If co-authors are from the same institution, the programme will automatically copy all information into the next boxes, so you do not have to type all information again. If co-authors are not from the same institution you can edit any box as your wish. Check for authors from the same institution that the name of the institution is written identical to avoid the creation of numerous affiliations for the same institution.

## Abstract Body

The following headers have already been formatted for you and should not be repeated in the text fields:

- Introduction & objectives
- Materials & methods
- Results
- Conclusion

State the objective of the study, describe the material and methods, summarise the results presenting sufficient details to support the conclusions reached (it is not acceptable to state: "The results will be discussed").

Use numbers for numbers and only very well-known abbreviations e.g., ml, kg, MRI... If you must use other abbreviations, you must explain it the first time it appears. You can use the special keys to insert tables, pictures or specific characters.

## Abstract Size

The submission programme will automatically calculate the size of your abstract and will not allow submissions that do not fit in the size requirements. The size of the abstract is limited to 3,000 characters (this includes title, body of abstract, spaces, tables and graphics).

## Figures

It is only possible to upload picture/graphics as jpg files. You are allowed to upload only 1 jpg file containing only 1 picture/graphic. The picture/graphic should have a good quality and should be well readable. If not it will be removed from the submission.

A picture/graphic counts for 500 characters. For readability it is strongly recommended to create tables by using the insert table icon. Only inserted characters then count.

## Proof reading

After you have inserted all data for your abstract submission a preview will show on your screen. Please verify that your abstract submission is correct and read this preview carefully. Keep a print for your own records.

## Withdrawal and Editing of submitted abstracts

Abstracts will be published as submitted, except for a simple English spelling check. Until the deadline of 1 November 2019 you will be able to make changes in your abstract, even when already submitted. After the submission deadline there is no possibility to edit abstracts anymore. In case you wish to withdraw your submitted abstract, you should send an email before 15 January 2020 to [abstracts@congressconsultants.com](mailto:abstracts@congressconsultants.com).

## **Abstract Review Process**

### For Poster Presentations

All abstracts are subject to peer review and are expected to meet the standards of academic/scientific excellence. Submissions will be reviewed by an expert panel whose identities will remain anonymous to the authors. Reviewers will give scores from 1 to 4 points, taking into consideration the following criteria: Originality, priority, quality of research methodology and data. Review and session composition will take place in November/December 2019. The outcome of the abstract selection is available online through the abstract submission website by 20 December 2019. You will receive a notification by email. **The Scientific Congress Office reserves the right to obtain your raw data for statistical evaluation.**

### For Video Presentations

All videos are subject to peer review and are expected to meet the standards of academic/scientific excellence. Submissions will be reviewed by an expert panel whose identities will remain anonymous to the authors. Anonymous review of the video will be made possible by removing the identifications of authors and institution at the beginning of the video (this will be done in the EAU Office). Reviewers will give scores from 1 to 5 points for each of the following criteria: Video quality, content, innovation, scientific value and educational value. Review and session composition will take place in November/December 2019. The outcome of the abstract selection is available online through the abstract submission website by 20 December 2019. You will receive a notification by email.

## **Presenting in Poster and Video Sessions**

All accepted abstracts will be presented in moderated Video Sessions, Poster Sessions or Expert-Guided Poster Tours. Within a poster session standard an extended poster presentation can be placed. The criterion for the extended poster presentations is not that of a higher quality piece of work, but more importantly that it requires an extensive discussion, such as controversial topics or results. Presenting authors in Poster Sessions are requested to upload a PPT presentation and bring a paper poster to the session. Presenting authors in Expert-Guided Poster Tours are requested to upload a PDF of the poster and bring a paper poster to the tour. All accepted Videos will be presented in moderated Video Sessions. The videos as submitted will be used for these presentations.

## **Additional Rules related to Video Submissions only**

- Each video submission should be accompanied by an abstract. Abstracts and Video files should be uploaded online. For abstract submission the above rules should be followed.
- All videos must be conducted in English.
- All videos submitted must be in the final format. Hence, they must include the exact title, all author's names, production date and running time.
- Videos should be self-explanatory, by voice-over, clear text and/or graphics and music (identification of institution, surgeons etc is not allowed)
- Videos are also scored on scientific merit. Therefore videos that contain data on series and/or follow-up data are preferred. These data should be included in the video presentation.
- Video files should only have identification of authors and institution during the first 30 sec. of the video. Marking and/or logo's throughout the video are not allowed.

## **Length of the Video**

The video should have a maximum length of 8 minutes.

## **Size and format**

All formats are accepted, however, MP4 is the preferred format. Maximum file size 1Gb.

## **Recommended requirements for video upload**

- Resolution HD ( 1280x720 pixels ) or higher
- Frame rate higher than 25fps.
- Pixel aspect 16:9
- Bitrate higher than 6Mbps.
- Audio stream: Stereo, 48000 Hz or better ( AAC, DTS, Dolby 5.1 )
- Video container: MPEG-4 ( MP4 or MKV )