

#### Video abstract submission deadline

Deadline for video abstract submission is **1 November 2024, 23:59 Central European Time (CET)**. <u>Until this deadline you will be able to:</u>

- make changes in your abstract or author list, even when already submitted
- withdraw your abstract

#### After the submission deadline (1 November):

- there is no possibility to edit abstracts anymore
- to withdraw your submitted abstracts you should send an email before 13 January 2025 to abstracts@congressconsultants.com <u>After</u> 13 January your abstract (if accepted by the SCO and not withdrawn by you) will be published on the EAU25 Resource Centre and in the EU Journal's Supplement 1 month prior to the congress. It is not possible to withdraw the abstract after this date.

# Rules & regulations related to publication of video abstracts

- Abstract(s) <u>should not have been **published or presented**</u> before the EAU25 Annual Congress; encore abstracts are not accepted.
- All abstracts must be submitted in English.
- All sources of financial support (including government grants or companies which handled the data) must be listed in the assigned answering box as part of the submission procedure (and not in the abstract text). All grant funding agencies and/or company abbreviations should be spelled out. This information will be published with the full body abstract, wherever it is reproduced on the EAU's publications, channels or online.
- Accepted abstracts, videos and author lists will be published as submitted, except for a simple general English spelling check.

#### Copyright

- Copyright of the accepted abstract is transferred to the European Association of Urology and any conflict with any other scientific association will be the sole responsibility of the author(s).
- All published abstracts, including figures and tables, are the property of EAU and are protected by copyright.
- By submitting an abstract you agree (also on behalf of co-authors) to the terms of use and conditions as stated above. Please note that transfer of copyright to the EAU <u>applies to all materials derived from the abstract</u> submitted (such as posters, videos, slide/audio presentations, live-streams, webcasts and all other materials).
- Requests for re-use of material can be done by sending an email to abstracts@congressconsultants.com (please include the abstract code).
- Copyright can be shared with companies for a maximum duration of 1 year, these requests have to be made written to sales@uroweb.org and come with a cost.

### **Publications**

- Accepted abstracts will be published in the Supplement of the European Urology Journal 1 month prior to the congress.
- By submitting an abstract you agree (also on behalf of (co-)authors) that the accepted abstract as well as related materials such as videos, slide/audio presentations, live-streams, webcasts, poster PDFs and any other materials are published in European Urology and other EAU publications and media channels.

# Video abstract submission guidelines

- Note that video abstracts should not be narrated slides. If submitted in this format, it cannot be guaranteed that your submission will be reviewed correctly, and it might be rejected because of format issues.
- Videos should be self-explanatory, by voice-over (English), clear text and/or graphics and music
- identification of institution, surgeons etc. is not allowed
- Marking and/or logo's throughout the video are NOT allowed. Videos which do not take this rule into consideration will be rejected for further consideration and review, regardless of the quality of the content.
- Videos are scored on scientific merit. Therefore, videos that contain data on series and/or follow-up data are preferred. These data should be included in the video presentation.
- Each video submission should be accompanied by an abstract. Abstract and video files should be uploaded when submitting.
- Submission via email <u>after the deadline</u> is NOT possible.

## Video quality

- Ensure all images are clear, sharp and well-focused by utilizing appropriate lightning to avoid shadows and enhance visibility of details.
- Integrate picture-in-picture videos or animations to demonstrate complex process or provide additional perspective.
- Use textual and graphic annotations to explain key features, processes, or data points clearly and concisely.

# AI technology

Where authors use generative AI and AI-assisted technologies in the writing process, these technologies should only be used to improve readability and language of the work. Applying the technology should be done with human oversight and control and authors should carefully review and edit the result, because AI can generate authoritative-sounding output that can be incorrect, incomplete or biased. The authors are ultimately responsible and accountable for the contents of the work. Authors should disclose in their abstract the use of AI and AI-assisted technologies.

Authors should not list AI and AI-assisted technologies as an author or co-author, nor cite AI as an author. Authorship implies responsibilities and tasks that can only be attributed to and performed by humans. Authors are also responsible for ensuring that the work is original.

# **Content specific instructions**

# Scientific merit and educational value

- Ensure the content is specifically tailored to the interests and needs of urologists and other professionals in the field of urology.
- Present information that mirrors current standard clinical practices within urology.
- Include details that align with widely accepted procedure and protocols in the field.
- Focus on complex cases or extensive case series that support and validate existing practices.
- Provide comprehensive date analysis that reinforce the relevance and effectiveness.
- Highlight cases or techniques that have the potential to significantly alter current urological practices.
- Emphasize innovative approaches or finding that could lead to substantial improvements in patient care and clinical outcomes.
- Ensure your video abstract demonstrates strong scientific merit by highlighting rare and unique cases, including
  at least minimal follow-up data, preferably incorporating larger series with adequate follow-up or comparative
  studies.

### **Clinical studies**

- In clinical studies, the authors must state that an Ethical Committee approval has been obtained.
   Please note that the statement should clearly indicate whether the approval was obtained or not, accompanied by a brief explanation of the reason in case of a disapproval. This information is necessary for the proper processing of the review.
- Video abstract focus should emphasize imaging aspects of treatment or surgery.

### **Case reports**

- Emphasize series and studies over single cases.
- Use anonymized videos with follow-up data, preferably as part of a larger (multi)institutional experience.

# **Human experimentation**

Any human experimentation conducted with respect to the submitted abstract(s), should have been conducted according to the protocol approved by the institutional or local committee on ethics in human investigation; or, if no such committee exists, the works should have been conducted in accordance with the principles of the Declaration of Helsinki of World Medical Association. Council may enquire further into ethical aspects when evaluating the abstract(s).

### Systematic reviews

You must adhere to defined standards, including presenting a clear clinical question, conducting a comprehensive literature search, assessing the risk of bias, and focusing on imaging aspects.

#### **Practical instructions**

Submit in time to avoid that your abstract cannot be submitted due to technical issues. Make sure you only use Google Chrome (latest version).

### Length of the video

The video should have a maximum length of 8 minutes.

### Recommended requirements for video upload

- Resolution HD (1280x720 pixels) or higher
- Frame rate higher than 25fps.
- Pixel aspect 16:9
- Bitrate higher than 6Mbps.
- Audio stream: Stereo, 48000 Hz or better (AAC, DTS, Dolby 5.1)
- Video container: MPEG-4 ( MP4 )
- For tips on how to export a video from editing software, visit Vimeo's reference guide for exporting sequences from various different software vendors at https://vimeo.com/help/compression.
- If problems with the upload closer to submission deadline, send your video to abstracts@congressconsultants.com using wetransfer.com. Please mention the abstract ID when sharing the link.

### Size and format

MP4 is the preferred format. Maximum file size 1Gb.

Submission of 3D videos is **NOT** allowed and will not be considered.

### **Abstract title**

- The title should clearly define the topic. There is no maximum length for the title, but the characters in the title are included in your total character count.
- The first letter of the title will automatically begin with a capital letter.
- Standard abbreviations may be used as follows: on first use spell out the full term and follow with the abbreviation in parentheses.
- Do NOT mention your institution in the title.
- Do NOT type the abstract title in capital letters.
- Do NOT end the title with a period.

#### **Authors and affiliations**

- A maximum of 24 authors per abstract is allowed.
- Each quoted author should have contributed substantially to the represented work in terms of conceptual design or analysis, writing of the article and final approval of the article in order to take public responsibility for the content.
- An abstract presenter is limited to 5 abstract presentations.
- Please make sure to write the name of the Organisation/Institution, Department, City and Country in English (one institution per author).
- If co-authors are from the same institution, the programme will automatically copy all information into the next boxes, so you do not have to type all information again. If co-authors are not from the same institution you can edit any box as your wish.
- There is only the possibility to enter one first author, one presenting author and one last author.
- Do type family name and full first name of all authors. Do NOT type titles, degrees and institutional affiliations. Carefully check the correct spelling of all names as this will be the way that names will be published.

#### **Abstract body**

- The following headers have already been formatted for you and should not be repeated in the text fields:
- Introduction & objectives (state the objective of the study)
- Materials & methods (describe the material and methods)
- Results (summarise the results presenting sufficient details to support the conclusions reached, it is NOT acceptable to state: "The results will be discussed").
- Conclusion
- Use digits for numbers (example: 1 instead of one) and only very well-known abbreviations e.g., ml, kg, MRI. Standard abbreviations may be used as follows: on first use spell out the full term and follow with the abbreviation in parentheses.
- To insert tables use the 'Insert table'-icon.
- To insert symbols or specific characters use the 'Special character'. Do NOT copy/paste as this will cause format problems. To insert figures see explanation below.
- Any acknowledgements can be placed underneath the conclusion.

#### **Abstract size**

The size of the abstract is limited to 3,000 characters (this includes title, body of abstract, spaces, tables and pictures/graphics). The submission programme will automatically calculate the size of your abstract and will not allow submissions that do not fit in the size requirements. A picture/graphic counts for 500 characters.

### **Review**

All videos are subject to peer review and are expected to meet the standards of academic/scientific excellence. Submissions will be reviewed by an expert panel whose identities will remain anonymous to the authors. Anonymous review of the video will made possible by removing the identifications of authors and institution at the beginning of the video (this will be done in the EAU Office). Reviewers will give scores from 1 to 5 points for each of the following criteria: Video quality, content, innovation, scientific value and educational value. Review and session composition will take place in November/December 2024. The outcome of the abstract selection is available online through the abstract submission website on 23 December 2024. You will receive a notification by email.

### **Presentation requirements**

At least one author or designated representative must attend the session in Madrid to physically defend the video abstract, requiring on-site registration. Information on how to prepare the presentation will be provided in January.

## **Outcome**

Results of the abstract selection are available online through the submission website on **23 December 2024.**For any questions please do not hesitate to contact the Abstract handling team: abstracts@congressconsultants.com